

# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** 11 January 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 8.50 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mary Douglas (Chairman), Cllr Derek Brown OBE (Vice-Chairman),  
Cllr Brian Dalton, Cllr Sven Hocking, Cllr Ricky Rogers and Cllr John Walsh

### **Wiltshire Council Officers**

Karen Linaker, Salisbury Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councils**

Salisbury City Council – Cllr Hocking  
Laverstock and Ford Parish Council – D Burton

### **Partners**

Wiltshire Police – Inspector Pete Sparrow  
Wiltshire Fire and Rescue – Jason Moncrieff

**Total in attendance: 45**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
58	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Cllr Mary Douglas, welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
59	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Cllr Atiqul Hoque</li> <li>• Cllr Matthew Deane</li> <li>• Irene Kohler - Older Person's Champion</li> </ul>
60	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 9 November 2017, were agreed as a correct record and signed by the Chairman.</b></p>
61	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
62	<p><u>Chairman's Updates</u></p> <p>The Chairman gave the following updates:</p> <ul style="list-style-type: none"> <li>• There had been ongoing disagreement over the use of the athletics track at South Wiltshire Grammar School. The Board was aware and work was underway to reconcile the matter.</li> <li>• Following the last meeting, where we focused on the topic of Rough sleepers, the Community Engagement Manager (CEM) had produced an update of the main points to be taken forward. A copy was circulated at the meeting. Work was now taking place to help people in different ways.</li> <li>• The Railway Tavern public house had been listed as a community asset.</li> </ul> <p>Questions and comments:</p> <ul style="list-style-type: none"> <li>• Cllr Rogers noted that the Board had previously awarded funding to the athletics track project, and he asked whether that was subject to there being the legal framework in place to take the project forward. He felt uncomfortable that public money had been awarded and yet the track had now been closed for 2 months. <u>Answer:</u> The Chairman noted that in theory the funds should not have been transferred to the applicant until</li> </ul>

	<p>the legalities were in place. However, the funds would not be used if the build did not take place, and would be returned if not used for this, and would not be used for anything else.</p> <ul style="list-style-type: none"> <li>• What information would be published on the Rough Sleepers work? <u>Answer:</u> The paper handout was circulated at the meeting, the next step was to make things happen.</li> </ul>
63	<p><u>Information items</u></p> <p>The Board noted the following written updates and information available online via the links provided in the agenda:</p> <ul style="list-style-type: none"> <li>a. Supporting those with SEND into employment</li> <li>b. Public Space Protection Orders</li> <li>c. Work Wiltshire</li> <li>d. Clean Up Wiltshire</li> <li>e. Clinical Commissioning Group – Dec</li> <li>f. Healthwatch – Dec &amp; Jan</li> <li>g. Consultations online: <a href="http://www.wiltshire.gov.uk/consultations.htm">http://www.wiltshire.gov.uk/consultations.htm</a></li> <li>h. Police and Crime Commissioners Precept: <a href="https://youtu.be/lsKkPmUd1Nc">https://youtu.be/lsKkPmUd1Nc</a></li> </ul>
64	<p><u>Salisbury's Transport Issues</u></p> <p>The Chairman introduced the main item on the agenda, Salisbury Transport Strategy Development. noting that with the increasing numbers of new houses already built and yet to be built, this impacted on the highways infrastructure. The Transport Strategy was being produced to accompany that growth.</p> <p>Officers and Partners were in attendance to present information, hold round table exercises and answer questions.</p> <p>Allan Creedy, Head of Sustainable Transport delivered a presentation, a copy of the slides are attached to these minutes for information.</p> <p>Consultation was an important part of the process. The previous Strategy dated back to assumptions made in 2009, since then things had changed, particularly in the development world.</p> <p>Adrian Taylor explained that Atkins was providing transport planning support to Wiltshire Council. They had been working on the Salisbury Transport Strategy.</p> <p>Traffic Master data had shown that lot of short distance trips were made by car, people travelling to work on short journeys. This data could show where journey speeds were less than 10mph during the morning work traffic.</p> <p>The Strategy will to look at extra movement/traffic from the new housing sites. The model developed looked at a 10-year period, from 2016 to 2026 to see what impacts on the network would be, in two periods ten years apart.</p>

The central area of Salisbury was also an air quality management area, there were some issue areas around the city.

There were several city centre car parks, the information suggests that the demand for parking did not exceed capacity. Suggesting an oversupply of city centre parking. That will affect the attractiveness of park and ride.

Sustrans did an audit review of the network and identified some gaps in the scope of cycling networks and a poor level of footways in the city centre. There were a significant number of residents in Salisbury who are travelling short distances by car.

Eight objectives had been created, these were shown on the slides at the meeting.

Questions and comments were taken, these included:

- The A30 gets blocked, when were your figures taken as the new development of housing at Riverdown has had an impact on that road. Answer: There is existing queueing on there, it is something we have to look at.
- The Park and Ride (P&R) provision closes down quite early compared to other cities, so workers on later shifts do not find it practical to use the P&R as it was closed. Travellers were also arriving to find the toilets closed and nowhere to wait. People have given up with the P&R as the routes have now been incorporated into other routes and take too long. Answer: The bus companies have been to stakeholders meeting and we will look into those issues.
- The graph stating that car usage was high, how was that judged? Was it in comparison to other cities? Answer: Car usage and car occupancy, was shown for Salisbury, Wiltshire and Nationally. This focused on the trips less than 2km in length. 30% make that journey by car. If there were good alternatives then they could consider them.
- The Salisbury Area Green Space Partnership supports the importance of looking for off road alternative routes and supporting a green infrastructure. Core Policy 52 states that we need to think more broadly about these things. The benefits were more wide ranging. Answer: The green infrastructure was referenced in the report that we are drafting, it is important. Finding the gaps in the cycling routes and looking at how we can join these up.
- As a Salisbury resident, working in Porton, I took part in a survey at work where over 90% of us supported cycling provision improvements. With the new science park being built, that would exasperate the area already over run with cars. Answer: There are realistic opportunities for them to use other modes, we look at many things, such as safety. We will be looking at that.
- Is the term achieving modal shift used in the report, as there is much

about walking and cycling, but modal shift was different? Answer: Yes, when we mention behavioural change its usually people who are using the car when there are good alternatives, and encouraging people to consider these alternatives.

- Will there be a collection of data to show there has been a change in modes? Answer: There will be monitoring. When the Strategy is implemented we can look in 2026 and ask if we have achieved it.
- When is this Strategy to be implemented? Answer: It will be drafted and ready by April/May 2018. There will be discussion once the draft is presented. Once we have agreed list of schemes we create a computer simulation.
- One of the slides shown for the car park usage figures had 2013/14, is that right, as things have changed dramatically since then? Answer: The Traffic Master data was up to date. The car park information was quite intensive to carry out those surveys so slightly older data.
- Would the opening of Wilton railway station in 2020 have any impact on the Transport Strategy? Answer: It would be taken into account as it was in the list of schemes and we will assess the impact of that. Rail was referenced as an important component of the strategy.

The Chairman drew attention to the list of schemes which had been printed out and circulated to each table. A copy of this list is attached to these minutes.

Those present were asked to consider the list and note down suggestions and comments in relation to the schemes detailed and to add any additional schemes which they felt had not been included.

A facilitator for each table took notes and fed back one main point from each of the groups present, these included:

- Improvements to the School Travel Plans – parents activity in taking children to school have such a significant effect, we all see the impact.
- Since the last Traffic Plan, there had been no new pedestrian or cycle paths built – We need a much more robust Traffic Plan with more cycle ways and walking routes.
- Modal shift achievable and could be done. Others in the group felt this was not realistic and wanted more emphasis on highway schemes and tackle A36.
- A36 priority for investment and improvement.
- Walking and cycling improvements.
- A36 role and function – the current allotted red amber green allocation to the list of issues was challenged. Just because something was red then it should not be discarded.
- The green infrastructure Strategy could help solve a number of the problems if taken forward with these disciplines.

The Chairman thanked all for their input, adding that all of the recorded comments would be taken forward and used in the consultation.

Partner and Community Updates

To Board noted the written updates attached to the agenda and received verbal updates from representative's present.

a) Salisbury City Council (SCC) – Cllr Sven Hocking:

- Butcher Row / Fish Row – Improvements to the footway had started with the contractor now on site. The black top and broken stones by the Poultry Cross would be replaced with similar removed from Fish Row and the rest would be replaced with York stone slabs as per the other pedestrianised parts of the City
- SCC was setting up a working group to look at other areas of the City which might benefit from pedestrianisation, short, medium and long term. WC was in the process of providing the previous reports around this work, so SCC did not have to start completely from scratch and once we have that we would draw up a wish list and go from there.
- City Stewards were on station on a daily basis, they were assisting the public generally, keeping ASB at a super low level in the City Centre and monitoring and assisting the Police with intelligence around more serious cases. Cllr Hocking and the stewards would be meeting with WC Licencing officers tomorrow to look at the ease at which high strength alcohol still seemed to be accessible to some of the street drinkers in the city. Working with WC officers and charitable partners to help those in this group with their various problems and assimilate them back into normal society.
- The process to recruit a new City Clerk to replace the recently retired Reg Williams was underway.
- Litter Working Group was gathering evidence around those businesses who dump their commercial waste on the street regardless of what day it is supposed to be collected and was also starting to have conversations with the waste collection companies around collecting on the days they were supposed to. We are also working up policies and procedures for enforcement and the issuing of fixed penalties and were talking to other Councils which had the same in place currently.
- The Parks and Grounds Maintenance team have had a big splurge on graffiti in and around the City. To keep a lid on the issue, they were now carrying a few tins of paint with them when they were out and about to cover new tags when they find them.
- We have had an initial presentation around the Maltings development which was still in its infancy but, while there was still a way to go before there was a finite plan, the developers brought a whole gang of

people from the Architect working up the designs to the Agents who would be selling the space so there was a clear sense that they were serious in their aspirations and committed to the project – far more so than the original outfit Stanhope – so all very positive.

- The first meeting on Neighbourhood Planning (NHP) would be held on 29<sup>th</sup> July.
- The Bike Show looked like it would be back on again this year in April and would be complimented later in the year by a car performance and race car show.

b) Laverstock and Ford (L&F) Parish Council – David Burton

- Work was progressing with the NHP, L&F would love to attend the SCC public meeting on this and invited SCC to attend theirs.
- School run issues. Karen was doing great work with Greentree's. SCC would love to share our learnings on this.
- The Country Park was still progressing on its way.
- On 20<sup>th</sup> Dec the Lantern Parade would take place.
- An Iron Age village project was underway at St Marks and Greentrees.

c) Police – Inspector Pete Sparrow

- Following a series of purse thefts around the city during the Christmas market period, we introduced a system called pulse patrols. We throw all of our available officers out on to the street at once for short bursts. This was also advertised on social media. Since new year we have only had 2 thefts.
- There had been huge success with county wide drug dealers.
- Working with Turning Point to engage with people suffering from substance misuse.
- Salisbury Officers had changed their focus from dealing with people taking drugs to dealing with the dealers.
- Crime had gone up 6.4% over last year's figures for the same period, however this figure was below the average increase.
- Tackling the right areas.

d) Fire – Jason Moncrieff

- Response calls for the months of November and December were standard. One hoax call to HQ had been received.
- There had been a number of Road Traffic Collisions to attend.
- Availability had remained high, and had maintained good averages

	<p>of 85%. 2 pumps available.</p> <ul style="list-style-type: none"> <li>• A recruitment campaign was underway, which included press articles, radio adverts and displays in the market square in Salisbury. So far 12 possible applicants for the on-call service had come forward.</li> </ul> <p>e) Community Engagement Manager – Karen Linaker</p> <ul style="list-style-type: none"> <li>• Leaflets had been circulated by the Odd Fellows organisation, advertising an event on 21<sup>st</sup> February. To look at older people’s isolation and loneliness – they did also operate on all age levels.</li> <li>• Wiltshire Council was running a Rough Sleepers campaign ‘Real Change’: encouraging people who wanted to help rough sleepers to contribute to charities which help them, rather than just give money to people on the streets.</li> <li>• Celebrating Age, was a series of 10 events celebrating older people, to access art and cultural events.</li> <li>• Anne Trevett and St Johns Place were doing amazing things in lower Bemerton.</li> <li>• The Council’s Clean up Wiltshire campaign started in October 2017, focusing on fly tipping. This year the campaign would start with a phase one to focus on emphasising the ethical issue of litter. Phase two would expand into encouraging community litter picking events.</li> </ul>
66	<p><u>Community Area Grants</u></p> <p>The Board considered the applications for funding from the Community Grants Scheme as detailed in the report attached to the agenda.</p> <p>Applicants present were invited to speak in support of their project and to answer questions. Following discussion, the Board voted on the applications in turn.</p> <p><b><u>Decision</u></b>  <b>The application from Wiltshire Council/Sarum Sports Partnership was deferred until a future meeting.</b>  <b><u>Reason</u> – The applicant had requested a deferral.</b></p> <p>Strange Old Things - Q – What was the link to the Salisbury demographic?  A - It came out of the Human Henge project, where it was found that access to heritage was beneficial to mental health recovery, that was ongoing but what we have found that people were going through the experiment and coming out with friends. There was a wealth of statistical evidence to say that this works really well.</p> <p><b><u>Decision</u></b></p>



	<p><b>Strange Old Things – The Mobile Museum was awarded £750 towards the project to support mental health recovery.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18.</i></b></p> <p><b><u>Decision</u></b>  <b>St Martins CoE England VA Primary School was awarded £615.56 towards the installation of an automated external defibrillator.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18.</i></b></p>
67	<p><b><u>Health &amp; Wellbeing Grants</u></b></p> <p>The Board received an update from the Health &amp; Wellbeing (HWB) Group from Lead Member, Cllr John Walsh.</p> <ul style="list-style-type: none"> <li>• Volunteering day on 2<sup>nd</sup> June – please consider this.</li> <li>• Dementia Friendly showcase from 9.30am – 1.00pm on 27<sup>th</sup> February.</li> </ul> <p>The Board then considered the funding bid as detailed in the agenda.</p> <p><b><u>Decision</u></b>  <b>Juno Theatre – Salisbury Tales Project was awarded £800 towards the project.</b></p>
68	<p><b><u>Local Youth Network (LYN) Update and Youth Funding</u></b></p> <p>The Board received an update from lead Member Cllr Derek Brown:</p> <ul style="list-style-type: none"> <li>• In May, the Board raised concern that the level of young people involved in the LYN had fallen to such a low level that it was no longer representative of the young people. It was proposed that we moved the meetings to schools to raise numbers.</li> <li>• Following this move, we had 22 girls from SWGS taking part in the discussion at the last LYN meeting, where we considered the funding requests.</li> <li>• Thanks were given to the schools for working with us to enable more young people to be involved.</li> </ul> <p>The Board then considered the recommendations for funding as detailed in the agenda papers.</p> <p><b><u>Decision</u></b></p>

	<p><b>The bid from Sukosta Theatre Company was refused.</b></p> <p><b>Reason</b>  <b>The Board supported the LYNs view that the project would be more beneficial for primary school aged pupils.</b></p> <p>Cllr Hocking noted that when an applicant puts in a funding request, it was preferred that a representative for the project, be in attendance to speak and answer questions.</p> <p>It was also noted that the applicant; SWGS had been twice in the past for other funding projects, and that the Board would not keep giving money to the same group year on year.</p> <p><b><u>Decision</u></b>  <b>South Wilts Grammar School for Girls was awarded £500 towards the Salisbury School Arts Exhibition, with the following note:</b></p> <p><b><i>Note: The applicant be advised that this would be the last time they would be funded.</i></b></p>
69	<p><u>Close</u></p> <p>David Brown: a year ago we debated what could happen on the Southampton Road, they said they would come back and never have. Chair's response: Highways England are in charge of the A36, they have been twice to the Area Board.</p> <p>Karen – we had hoped they would be here tonight but only if they had a meaningful update for us. They will be back later in the year.</p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 15 March 2018, 7.00pm at City Hall, Salisbury.</p>